# Data Processing Terms

Version 2. Last updated October 11, 2026.

How Sublimnl handles contacts you upload. Your company decides how those contacts are used. We handle them only to run the service for you.

## Who we are

The service is offered by MimesisIQ LLC.
Address: 3419 Via Lido #620, Newport Beach, CA 92663.
These terms are governed by the laws of the State of California.
Effective date: October 8, 2026.

## Who decides

These terms apply when you upload contacts or invite people, and those people may be in the EU, the UK, or Canada. For those contacts, your company decides why and how they are used. Sublimnl handles them only on your instructions, to run the service for you.
Your instructions are these terms and the settings you use in the product. If a law requires us to handle the contacts differently, we will tell you first, unless that law forbids it.
For your own account and for records we keep ourselves, MimesisIQ decides how that data is used. The Privacy Policy covers that.

## What this covers

The subject is the contacts and recipients you upload or invite, and the messages and files needed to run Sublimnl for them. That includes a name, an email address, a firm, the message you approved, and the visit record the product already shows you.
We store those contacts, send a message you approved, and show you what happened to that message. We do this while the workspace exists, and then for the retention periods in the Privacy Policy.
We do not sell contacts and we do not use them for another customer's workspace.

## What we do with contacts

We process contacts only to provide Sublimnl: to store them in your workspace, to send a message you approved, and to show you what happened to that message.
People who work on Sublimnl keep contact data confidential. We use the protections described on the Security page. Outside tools that handle contacts are under duties of the same kind, and they process the data only to provide their part of the service.

## Outside services

We use outside services to run Sublimnl, such as email delivery, payments, hosting, file storage, analytics, and social posting. That is the general description. Each one handles personal data only for its part of the service.
A list is available on request. Email support@sublimnl.app.
If we add or replace a service that handles personal data, we will update the Outside services page. Where practical, we will email workspace owners at least 30 days before the change. You can object by emailing support@sublimnl.app.

## Transfers

If contacts are in the EU, the UK, or Switzerland, and their information is processed outside that place, we use standard contractual clauses. The clauses are available on request at support@sublimnl.app.

## Requests, breaches, and deletion

If a contact asks for access, correction, deletion, a portable copy, or to object, we will help you respond. We do not offer a contact or CRM export, so the help we can give is limited to what the workspace can show and to deleting the contact when you ask. We respond to you within 30 days.

You can ask us for the information you reasonably need to show that we follow these terms. Email support@sublimnl.app. We respond within 30 days.

If we confirm a breach that affects contacts you uploaded, we will tell you without undue delay and within 72 hours of confirming it.

When the owner deletes the workspace from Settings, contact data is deleted with the rest of the workspace data. Data room NDA records are kept while you pay, and NDA acceptance records from a workspace you delete are kept, along with billing records the law requires. Backups age out on our providers' schedule. Download the NDA records before you delete.

## How to accept

You can accept these terms in account settings, under Privacy requests, or when you first add contacts. Accepting in the app is for the company you are in. You can also download a PDF or print this page.

MimesisIQ LLC | support@sublimnl.app